



# New Member Check-List

## Completed by Post Adjutant

### Check off items when completed:

\_\_\_\_\_ Received New Members Application (Keep a copy for Post records)

\_\_\_\_\_ Required Documentation (Verify) by: \_\_\_\_\_

\_\_\_\_\_ Natl Dues \$35.00 (Deadline for dues is June 30<sup>th</sup> annually)

\_\_\_\_\_ New Member Welcome Call:

Ask if they received their New Member Packet and Member number. Let them know the date, time, and place of scheduled Post meeting(s) (i.e. the 3<sup>rd</sup> Thursday of each month at 7:30 pm).

Date \_\_\_\_\_ Time \_\_\_\_\_

Place \_\_\_\_\_

\_\_\_\_\_ Did member receive their New Member Packet. Date: \_\_\_\_\_

\_\_\_\_\_ Member R# \_\_\_\_\_ (Keep for Post records)

\_\_\_\_\_ Copy of SAMS Natl. By-laws

\_\_\_\_\_ Copy of SAMS Natl. Dress Code

\_\_\_\_\_ Copy of SAMS Natl. Points of Contact List

\_\_\_\_\_ Copy of SAMS Region, Post, and Camp Directory

\_\_\_\_\_ Give them the SAMS Natl. Website address: [www.s-a-m-s.org](http://www.s-a-m-s.org)

\_\_\_\_\_ Tell them about the Patriot Magazine and digital version available on the SAMS Natl. Website.

\_\_\_\_\_ Copy of Post By-laws

\_\_\_\_\_ Post Dues \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_

Date Completed: \_\_\_\_\_